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| **October 10, 2017 PTO Board Meeting Minutes**  **St. Bernadette PTO Board Meeting** |

**Date, Time, and Location:**  October 10, 2017, 7:30pm EDT, St. Bernadette School

Meeting began at 7:35pm EDT.

In attendance: Jackson, Kathy, Thai, Jason, Jackie, Frances, Vanessa, Jennifer, Mary, Gina, and Mrs. Dalmut.

1. **Opening Prayer (Mrs. Dalmut)**
2. **President’s Report (Jackson)**

* Recapped and reviewed the Outdoor Movie Night, which was a huge success and over 400 people attended.
* Discussed the Chocolate Sale Fundraiser which began October 10th and ends November 9th. All chocolate has been distributed and sales are underway.
* Discussed the upcoming First General Membership PTO Meeting of the 2017-2018 school year. It will be held on October 18, 2017 in the gym and all students of parents in attendance will receive a dress-down day for October 19, 2017.
* Discussed the hosting of a viewing party of the movie Screenagers later this year/early next year.

1. **Treasurer’s Report (Thai)**

* A Budget update was provided and discussion of an overview took place.
* Discussed enabling credit card payments and a credit card reader. This idea is continuing to be explored.

1. **Ways and Means Report (Jackie)**

* Discussed “Dinning Out” events – possibly one for later this year.
* Further discussed spirit wear options – namely the new t-shirts that should be available on Friday, October 13 and will also be sold at the Fall Festival for $10 each.

1. **Grade Representatives Report (Frances, Vanessa, Jennifer)**

* Room Parent Meeting updates were provided and discussion followed centered around upcoming events, teacher luncheons and future meetings.
* First Teacher Appreciation Lunch (2nd and 3rd Grades) will take place on October 11, 2017.
* Second Room Parent Meeting will take place on October 18, 2017.

1. **Discussion of School Lunch Issues**

* Discussed the amount of time allotted for the students to eat along with the food that is served.

1. **Discussion of Upcoming Action Items (Jackson)**

* Discussed the Fall Festival/Parish Picnic. A “no homework” pass will be awarded to the students of parents who volunteer at the Fall Festival/Parish Picnic. Also discussed volunteer/signups for the numerous events/activities.
* Discussed a Christmas Movie Night/Event that would take place on December 2nd at the school. Upon conclusion of the discussion Jackson called a vote to proceed with an exploratory committee and line item budget for this event. Jackie seconded the motion and it was unanimously approved.

1. **Spring Fundraiser/Auction (Jackson)**

* Discussed numerous options for a spring fundraiser. Discussion revolved around a “fund-a-cause”, a themed party such as “80’s night” and/or a “wine and cheese” event. Also discussed auction options and/or marrying an auction with one of the themed events.

1. **Principal’s Report (Mrs. Dalmut)**

* Discussed the lack of a lock on the PTO closet.
* Reported that the “Technology Team” met.
* Informed the PTO that new students continue to enroll, 3 more starting the week of October 18.

1. **Closing Prayer (Jackson)**

Meeting concluded at 10:20pm EDT.

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| **St. Bernadette PTO Operating Committee Meeting Attendees** | | | |
| **Position** | **Board** | **Name** | **Present** |
| President | EC  OC | Jackson D. Toof | Yes |
| Vice President | EC  OC | Kathleen Mueller | Yes |
| Secretary | EC  OC | Jason Ouimet | Yes |
| Treasurer | EC  OC | Thai Nguyen | Yes |
| Ways & Means Chair | EC  OC | Jackie Evans | Yes |
| Grade Representative  (K-2) | EC  OC | Frances Moore | Yes |
| Grade Representative  (3-5) | EC  OC | Vanessa Spendley | Yes |
| Grade Representative  (6-8) | EC  OC | Jennifer Senzano | Yes |
| Cultural Arts Coordinator | OC | Gina Soriano | Yes |
| Volunteer Coordinator | OC | Lorena Holliday | No |
| Faculty Representative | OC | Mary Sinnott | Yes |
| Charter Chair | OC | Bradley Buswell | No |
| Pastor\* | EC  OC | Fr. Don Rooney | No |
| Principal\* | EC  OC | Barbara Dalmut | Yes |

EC = Executive Committee; OC = Operating Committee

\*The Pastor and Principal are *ex officio* members of the EC.  The Pastor, Principal, and Charter Chair are non-voting advisors to the OC.