



Religiously Exempt Child Day Centers

PUBLIC DISCLOSURE STATEMENT

The Code of Virginia, Section 63.2-1716, allows child day centers operated by religious institutions the opportunity to file for an exemption from licensure by meeting documentation and other requirements specified within the religious exemption law. The statements below have been prepared and distributed to meet the requirements of the religious exemption law.

RELIGIOUS EXEMPTION

In compliance with the Code of Virginia, Section 63.2-1716, this Center is religiously exempt from licensure and is classified as a “religiously exempt child day center.”

QUALIFICATIONS OF PERSONNEL

Director

- The Preschool at Saint Bernadette School Preschool and Extended Day is a child-centered program that provides a joyful, enriching experience for children. It nurtures the emotional, social, spiritual, and academic growth of children by providing stimulating experiences in a loving, respectful environment.
- The Director is responsible for, and committed to, living out the spirit of this mission. Prior education and experience in developing, organizing, implementing age-appropriate activities/programs preferred. Prior experience in religious instruction. Ability to oversee and assist a team of teachers to administer, plan and evaluate instructional and other activities to promote developmentally appropriate learning and activities. Ability to work collaboratively with teachers, parents, and other staff. Ability to manage all aspects of administration, including human resource management, policy & procedure development, budgeting, and finances.
- Ability to establish and implement compliance with applicable certification standards.
- Possession of, or ability to, obtain valid First Aid CPR and MAT certification. Successfully pass a VA State criminal and DSS background check.
- Ability to perform a daily health screening of children as assigned.
- At least 18 years of age or older.

Lead Teacher

- Prior experience in developing, organizing, implementing age-appropriate activities/programs preferred.
- Prior experience in religious instruction, preferred.
- Ability to orchestrate activities which may include recreation, arts & crafts, games, music, and age-appropriate curriculum.



- Ability to direct and supervise teacher assistant in carrying out these activities.
- Ability to administer standards of discipline to ensure the safety and wellbeing of students.
- Ability to observe building, environmental, and cleanliness to ensure the safety of students.
- Ability to inspect assigned facilities for maintenance and report.
- Ability to communicate effectively with parents and/or guardians concerning curriculum, schedules, student's behavior and needs, etc.
- Ability to communicate pertinent information, i.e. observations and incidents, to the Director for appropriate follow-up.
- Possession of, or ability to, obtain valid First Aid/CPR and MAT certification. Successfully pass a VA State criminal and DSS background check.
- Ability to perform a daily health screening of children as assigned.
- At least 18 years of age or older.

Teacher's Assistant

- Under the direction of the Lead Teacher, help in the implementation of programs and activities which may include recreation, arts & Crafts, games, music, and age-appropriate curriculum.
- Prior religious instruction preferred.
- Ability to observe and report to the Lead Teacher any concerns, observations and incidents related to standards of discipline.
- Ability to observe and report to the Lead Teacher any concerns related to the safety and wellbeing of the students, including a clean and safe environment.
- Ability to communicate effectively with Lead Teacher regarding activities/programs, schedules, student's behavior and needs, etc.
- Successfully pass a VA State criminal and DSS background check.

Description of Facilities

The program is located at: 7602 Old Keene Mill Rd. Springfield VA 22152

include:

- Gym and classroom spaces
- Cafeteria and classroom spaces



- Church
- Playground
- The kitchen facilities are available to staff for use to prepare snacks. Play equipment includes sporting goods, computer games, and playground contents, e.g. swings, slides, monkey bars, etc.

Enrollment Capacity

The maximum number of children that the Preschool Program will enroll is 40; following the ratio of 10 children per adult employee. (Must be 18 years of older) for children ages 5 and under. This figure is dictated by the local building inspector.

Food Service

The Extended Day program offers afternoon snack per Health Department guidelines.

Health Requirements for Staff

Staff employed for the Preschool and Extended Day Program must be certified by a practicing physician to be free from any disability which would prevent them from caring for children. Documentation is on file in the school office.

Saint Bernadette School is covered by public liability insurance which provides coverage if someone brings suit for personal or bodily harm suffered during the operation of the Preschool and Extended Day Program as a result of negligence.